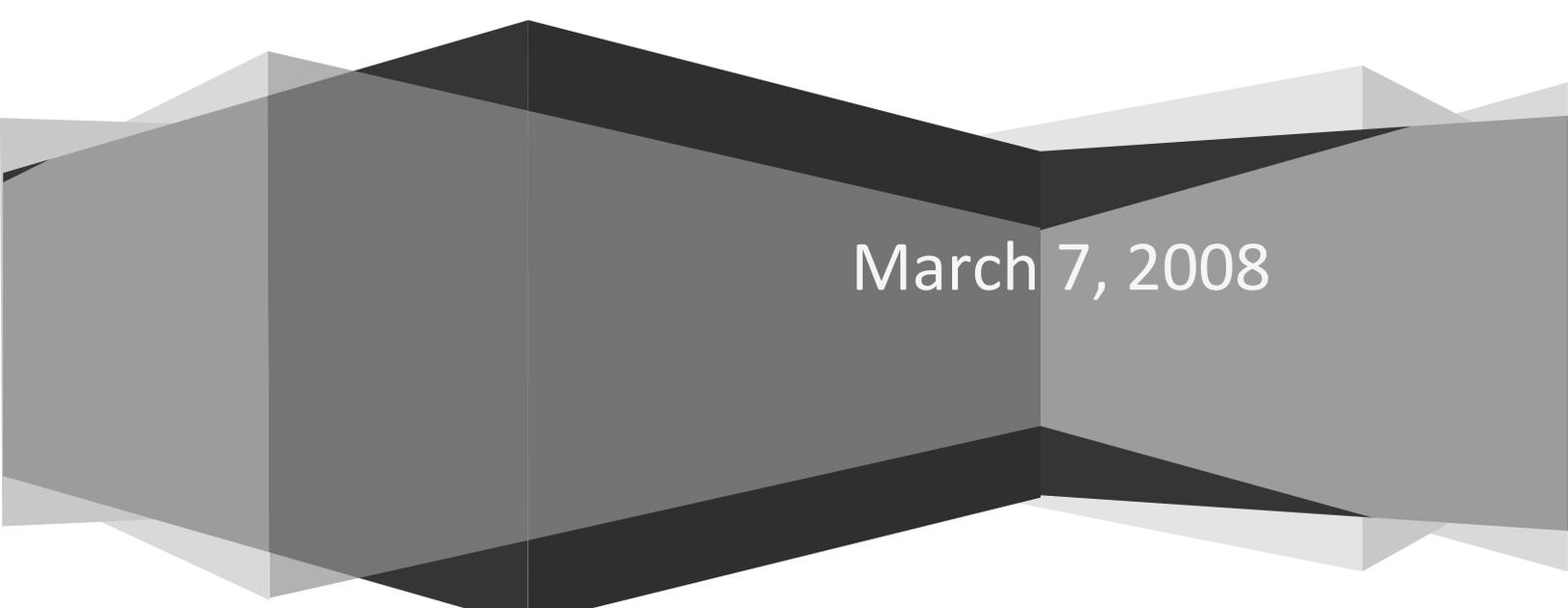


Capitol City Rifle and Pistol Club

RANGE RULES MANUAL

As approved by the Board of Directors



March 7, 2008

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I. GENERAL

To document and publish a comprehensive set of Range Rules which are consistent with the existing By-laws and Standing Rules of CCRP, and are readily accessible, to promote safety and knowledge. Applicable provisions of Standing Rules are listed below. THESE APPLY TO ALL RANGES UNLESS OTHERWISE DESIGNATED IN SUBSEQUENT NAMED RANGE OR MATCH RULES.

A. Safety

1. Five Universal Firearms Safety Rules

The goal of every gun owner should be to live their lives free of any accidents, tragedies or other mishaps involving firearms. This should apply to ALL guns and ALL situations.

a) *Treat all guns as if they were loaded.*

At all times: at work, at home, or on the firing range. Only exception is when a gun is fully disassembled for cleaning or other logical purpose. Treat as a loaded gun whenever it is reassembled and in a condition when it could fire.

b) *Never allow a gun to point at anything you are not willing to shoot.*

At all times: at work, at home, or on the firing range, always control what the muzzle points at. Before handling, identify a safe direction.

c) *Keep your finger out of the trigger guard and off the trigger until ready to shoot.*

Index your finger on the frame of the gun above the trigger until the sights are pointed at the target.

d) *Be sure of your target and anything beyond.*

Positively identify the target and know what the bullet will strike if you miss the target or the bullet passes through the target. Consider the moral and legal aspects.

e) *Keep all guns locked up and secured when not in use.*

A loaded gun for self defense: carry on your person. Stolen guns provide weapons for criminal activity. Secured guns keep them out of the hands of untrained persons.

2. Members must be familiar with and practice safe gun handling procedures. These include, but are not limited to:

The Fundamental NRA Rules for Safe Gun Handling:

- ALWAYS keep the gun pointed in a safe direction.
- ALWAYS keep your finger off the trigger until ready to shoot.
- ALWAYS keep the gun unloaded until ready to use.

When Using or Storing a Gun, Always Follow These NRA Rules:

- Know your target and what is beyond.
- Be sure the gun is safe to operate.
- Know how to use the gun safely.
- Use only the correct ammunition for your gun.
- Wear eye and ear protection as appropriate.
- Never use alcohol or drugs before or while shooting.
- Store guns so they are not accessible to unauthorized persons.
- Be aware that certain types of guns and many shooting activities require additional safety precautions.

3. General Commands and Terms

a) Cease Fire:

Command given to immediately stop all firing and make safe.

b) Eyes and Ears:

All persons on a range, whether participants or spectators, must wear eye and ear protection when firearms are in use.

c) Unload & Make Safe or Show Clear:

Unload your firearm, verify and show the empty chamber for verification.

d) Range is Safe: All firearms are in a safe condition:

- (1) All firearms are benched with actions open and up, muzzles are down range and all shooters have stood back away from their firearms, or
- (2) All firearms have been safety checked and taken off the line and placed in racks or cases

e) Range is Hot: Shooters with firearms are moving to or on the firing line.

4. Firearms and Ammunitions Allowed:

Shotguns; with the consent of the Range Director and when these conditions are posted on the particular range, shotguns may be used to engage aerial targets (clay pigeons). This rule will permit some casual, hand-thrown, shooting in the interest of providing reasonable accommodation for member interest. The following conditions apply:

- a) ***Shotgun shooting shall be the only shooting activity conducted at that time;***
- b) ***Shot size shall be no larger (numerically smaller) than #7-1/2;***
- c) ***Shooter shall be no more than 5 yards in front of the established firing line on the range (front of range shelter);***
- d) ***Direction of fire shall be parallel to the long axis of the range, lateral limits are the range width at the extreme end of the range;***
- e) ***All shell debris shall be removed from the range. Unbroken targets shall also be retrieved; and***
- f) ***Shotgun shooting is a secondary activity. Other shooting shall be priority for range use.***

5. Hygiene Guidelines

Intended to minimize exposure to airborne particulate lead and cleaning product residues. Everybody exposed at the range or cleaning area—even if he did not participate in the shooting session—should follow these guidelines. Range users should be aware of these guidelines.

- a) ***Refrain from eating, drinking, smoking, applying makeup, or otherwise placing hands in proximity to the mouth or nose while on the range or cleaning a gun.***
- b) ***Wash your hands and face with cold water after leaving the range or cleaning area before eating, or drinking.***
- c) ***Change and wash clothing after a shooting or gun cleaning session to minimize exposure to airborne particulate lead or solvent and cleaning product residues.***

B. Facilities for Use: Individual ranges and uses are listed.

1. (C) Club house and (I) Indoor Range:

50-foot range, .22 long rifle, target & standard loads, Air guns. 22 Rifle three teams, three nights a week. 22 Pistol League – Monday nights Nov thru Feb. Archery Night(s), Big Buck Contest, Range Training classes, Traders Fair, Meetings.

2. Hunters Education:

Contact the Hunter Education Director.

3. (M) George Stenson Multi-Purpose Range:

Center fire pistol calibers, rim fire rifles and pistols to include .22 WMR, 100 yard range, and covered firing line. Center fires must impact 60 yd berm or bank at end of ramp. Small bore bench rest (IBR 50/50). Small bore silhouettes.

4. (B) Black Powder Range (Muzzle loading):

100 yard range, covered firing points. Muzzle loading arms, rim fire rifles and pistols to .22 WMR. Breech loading shotguns. Black powder shoot third Sunday of each

month at 10 AM October through May. \$5.00 match fee plus prize and expense fee (up to \$5.00). Monthly matches and Rain Dee Voo.

5. (A) Archery Ranges:

Practice Range, Field Trails, & Broad Head Course. Archery: Bows, arrows, target or field points only. Broad Heads used only in designated areas. No cross bows, crossbow bolts, firearms, air or pellet guns; with the exception of authorized Air Rifle Events scheduled on the range. Shoot Events: Wooley Booger 3-D, Field Shoots, indoor & outdoor leagues. Specific rules for each type of Archery Shoot are in accordance with National Field Archery Association (NFAA) and/or Washington State Archery Association (WSAA) Constitution, By-Laws, Tournament Rules & Procedures.

6. (H) High Power Range:

25-yard open bay. 50, 100 & 200 yard berms with benches and covered firing positions. Permitted calibers: shotguns, muzzle loading rifles and pistols, rim fire and center fire rifles & pistols excluding .50 BMG. Monthly matches: CMP & Old Soldier matches have \$10.00 entry fee. Rim fire and Carbine shoots have \$5.00 fee. Matches are on the fourth Sunday of the month, and alternate each month. Hunter sight-in is the first weekend in October. On Thursday afternoons volunteer range work has priority from noon to 4pm. Other events may be scheduled throughout the year. Check [Plinker](#) calendar before coming to the range.

7. (P) Steve May Action Pistol Range:

Range bays to 100 yards. Qualification required to utilize this range. No Rim fire calibers, shotguns, or rifles except as match specific. Only pistol calibers in rifles, no rifle calibers in single shots. Speed Steel Shoot, Single Action/Center fire Pistol, Wednesday Run & Shoot, Bowling Pin Shoot and Cowboy Action.

C. Limitations and Safety Requirements:

1. (See Range Specific Rules in subsequent Named Sections)

Range limitations are specific to the range being used and are in subsequent named sections of this document under the specific range for use.

2. Property Boundary

No projectile shall ever leave the range. There could be drastic consequences of liability and litigation.

3. There will be no hunting.

D. Prohibited Firearms

Prohibited items or actions on CCRP property include the following: Firing .50 caliber BMG cartridges, cannons, thunder mugs, petards, anvil cannons. Any fireworks, exploding targets, and tracer/incendiary, except with written permission through the Event Application process. No fully automatic firearms, except with written permission of the Executive Committee for training by law enforcement agencies.

E. Authorized People

Members MUST accompany their guests at all times, including spouses and children, and are responsible for the conduct of their guests. All shooters shall have met membership requirements as set forth in Article III of the By-Laws or be a qualified guest. Members may bring their spouses and children as guests as often as they'd like. No more than two other shooting guests are allowed at any one time. These guests are limited to two visits annually.

F. Personnel Responsibilities

All events at CCRP require at least one RSO to be present, or covered by an approved means described in the event application and approved by the Safety Officer. During informal range shooting, one individual must assume the duties of the RSO regarding safe handling of firearms.

1. Board of Directors and other club representatives

The responsibilities of the officers of CCRP are described in the By-Laws.

2. Gates will be unlocked for organized matches. An appropriate sign will be placed on the schedule board at the top of the entrance road. If two signs are posted at the start of the day, the last one left denotes responsibility to close the gate.

G. Hours of Operation and Scheduling Procedures for Calendar

1. Hours of operation

8:00 AM to 8:00 PM.

2. Scheduling Procedures

Organized use of any of the range facilities requires an Event Application submitted and approved in advance. A sample of the Event Application form is included. **See VIII. FORMS.** Upon completion of the Event Application, it shall be reviewed for approval and signed by the Range Director, the Safety Officer and the Director of Calendar Scheduling to be effective. The Director of Scheduling develops a monthly schedule to show those events scheduled for each of CCRP's six ranges and clubhouse, and provides solutions to scheduling conflicts where they develop.

H. Use of Alcohol or Drugs

No alcohol or drug use is allowed during or prior to any shooting on any range. The club shall not furnish any alcohol. Consumption is limited to club house area and designated camping areas, by persons of legal age.

I. MEDICAL EMERGENCY PROCEDURE

- 1. In case of a Medical Emergency, render first aid if appropriate.**
- 2. Notify Emergency Responders (CALL 911)**
 - a) *From Cellular phone if available and working***
 - (1) Physical location: Capitol City Rifle & Pistol Club
 - (2) Street address: 14318 Littlerock Road SW
 - b) *Use land line telephone in outside vestibule at Club House***
- 3. Meet Emergency Responders at end of pavement (by ‘Events Today’ Notice Board) and guide them to the emergency site.**

J. Hold Harmless Agreement Form

Applicants for club membership will sign a Hold Harmless Agreement at new member orientation. All event participants will complete a hold harmless agreement. **See FORMS**

K. Inspection Checklists

Though each range is unique and may require different inspection requirements, each RSO or individual utilizing a range has the responsibility to use good judgment and inspect that range before use. All aspects of the range should be functional and safe prior to shooting activities. Any aspects found to be needing attention should be repaired or reported to the Range Director.

Such inspections should include, but not be limited to:

- 1. Check to see that no hazards exist on the range**
- 2. Make sure that equipment is functional**
- 3. The range is free of debris**
- 4. The impact area is functional and free of personnel, and animals**
- 5. Communications in case of emergency (cell phone)**
- 6. Location of first aid or trauma kit**
- 7. Lighting is correct**
- 8. Air flow system is working**

II. BLACK POWDER RANGE

A. Safety

1. Access requirements

- a) *Current members of CCRP are reminded of the pledge to safe and lawful conduct incorporated in the membership application.*
- b) *Guests of members conduct while participating in informal range use are subject to the supervision of the host member.*
- c) *All participants in scheduled events shall complete a liability release form for each event. Completed forms will be forwarded to the Treasurer in company with the match event report.*

2. Firearms handling and restrictions

- a) *No handling of firearms in the covered area while the range is closed, except that persons arriving or leaving are permitted to deliver or remove their firearms to the storage racks.*
- b) *Ignition systems shall be established commercial or traditional means including electronic ignition, disc primers, standard percussion or musket caps or flint. Event rules may restrict or limit ignition systems. The use of Pyrodex and other black powder substitutes is permitted as loose powder and in prepared pellets. All containers of powder will be closed at all times except while measuring a charge. Always use a separate measure; never load directly from a horn, flask or can.*
- c) *Priming or capping will be done only on the firing line, muzzle pointed down range with the lock on halfcock and triggers unset. If your firearm has no halfcock, it will not be permitted on the range.*
- d) *Knapping a flint, replacing a flint, replacing a nipple and adjusting sights is permitted only while the range is open, on the firing line with the muzzle down range. Cleaning firearms will be permitted only while the range is open.*
- e) *All malfunctions must be immediately reported to the Range Officer if present. If a ball must be pulled, the range must be closed. If a CO2 discharger is available, use it. If not, the barrel should be filled with water or cleaning solution for several minutes before the ball is pulled. No loaded firearms will be removed from the firing line.*
- f) *All targets must be elevated to a level so all bullets will impact the berm.*

B. Range capabilities in accordance with design use and limitations

1. Firearms limitations/allowances

- a) *The Black Powder Range is intended for the use of muzzle loading arms (rifles, shotguns, pistols, and cap and ball revolvers), rim fire rifles and pistols and Air guns.*
 - b) *Rim fire arms are limited to calibers not to exceed, .22 WMR (.22Magnum).*
 - c) *Breech loading shotguns will be permitted only when any other shooters are not using the range.*
 - d) *Center fire rifles or pistols are not permitted on the range.*
 - e) *Shotgun rules for aerial targets: See I.A.4*
2. **Targets – allowed/not allowed, placement, stands.**
- a) *All targets shall be placed so that line of fire will impact the target berm at the end of the range or other target barriers.*
 - b) *Paper targets may be attached to temporary backing and hung from wire or may be directly mounted to the wire mesh.*
 - c) *Metal object targets shall be hung from temporary support beams on top or side of target support posts.*
 - d) *Targets shall be posted so that the line of fire does not impact target supports at greater ranges.*
 - e) *Targets shall not be mounted directly on target support post or target support beams.*
 - f) *All target residues shall be removed at the conclusion of the shooting activity.*
 - g) *Cans, bottles or other household objects shall not be used for targets at any time.*
 - h) *When specifically provided in a scheduled event (i.e. Rain-dee-voo Fort Shoot) ground placed metal objects may be used when Temporary impact barriers are behind them.*
3. **Positions; firing lines, 170 rule**
- a) *The front of the shelter is the firing line. Safety area is defined by the limits of the covered area. These areas extend by projection to the right to accommodate larger number of shooters.*
 - b) *Firing locations within bays. Right hand 1/3 of shelter may engage targets at the 25-yard range. Left hand 1/3 to engage targets at the 50 yard range, Center 1/3 to engage 75 & 100 yard targets.*
 - c) *Target Supports: Supports are constructed at 25, 50, 75, & 100 yard ranges. Additional gong support at left side of range at 100 yards. Temporary support frames may be utilized for shorter ranges or to supplement established ranges. Temporary supports shall be removed from the range to the storage area when not in use.*
4. **Handling procedures; ammunitions allowed/not allowed, loading and unloading.**

- a) **No smoking within 50 ft. of the covered area!**
- b) **No alcoholic beverages at any time by anyone!**
- c) **Eye and ear protection required for all persons in the covered range area when the range is open.**

C. Administrative

1. Parking

Limited vehicle parking is available at the range. Parking locations should be chosen to afford maximum use. Range access road must remain open which may require parking at camping area uphill from the range.

2. Trash (including brass and wads)

Expended targets and empty shot shell and ammunition containers are to be removed by the responsible shooter at the conclusion of shooting activity.

3. Gates and access issues

A voluntary log is provided in the Range shelter. All shooters are requested to sign in and provide contact information and comments.

4. Hours

Range Hours, consistent with Club rules, are 8:00 AM to 8:00 PM **See I.G.1**

(MONTHLY FREE TRAPPERS MATCH RULES)

(Match specific items as determined by Match Director, in compliance with By-Laws and Standing Rules.)

A. Specific safety rules and safety briefing

Safety rules for Monthly match shall conform to the previously listed Range procedures

B. Specific limitations or allowances regarding procedures for handling, commands, positions

Handling requirements shall conform to the previously listed Range procedures.

C. Match specific commands

The following commands and consequent actions are intended for uniform use during all Black Powder Muzzle loading Range events and are taken from the NMLRA Rules.

1. CEASE FIRING

At this command no firearm shall be discharged without permission of the Range Officer

2. REPORT ALL HOT LOADS

Any remaining charged weapons are to be discharged

3. GROUND ALL RIFLE BUTTS AND MAKE THE LINE SAFE:

After all loads have been discharged, in preparation for moving down range, all shooters shall secure their firearms from the firing line.

4. RANGE IS SAFE.

All weapons are removed from the Firing line and placed to the rear of the safety area.

5. SHOOTERS MAY GO DOWN RANGE TO PLACE AND RETRIEVE TARGETS

a) No handling of firearms in the safety area during this time. Cased arms may be removed or brought into the range.

b) Shooters move down range to place, retrieve or repair targets.

6. NO MORE TARGETS MAY BE POSTED.

Ensure that all personnel have returned and are behind the firing line.

7. READY ON THE RIGHT (LEFT) READY ON THE FIRING LINE

8. COMMENCE LOADING, YOU MAY FIRE WHEN READY

Firearms may be handled in the safety area, charged, cleaned or adjusted. Sight adjustment or repair only at the firing line with muzzle down range. Priming or capping only at the firing line with muzzle down range.

9. ARE THERE ANY CHARGED ARMS?

In preparation for 'safeing the range' any charged arms to be primed and discharged. Firearms are to be placed to the rear of the safety area.

10. MAKE THE LINE CLEAR TO THE LEFT (RIGHT)

11. THE RANGE IS NOW SAFE

12. SHOOTERS MAY MOVE DOWN RANGE TO POST AND RETRIEVE TARGETS

D. Disciplinary actions or penalties

Range Safety Officer may direct any participant to cease fire and depart from the range in case of safety infractions. Formal disciplinary action is governed by the CCRP By-Laws.

(RAIN DEE VOO SHOOTING TRAIL)

(Match specific items as determined by Match Director, in compliance with By-Laws and Standing Rules.)

B. Black Powder Trail

- a. Range Procedures;
 - i. Posted Rendezvous shooting rules are in effect
 - ii. Eye and ear protection is required for all shooters and spectators.
 - iii. Smoking is not allowed on the Black powder trail.

A. Specific safety rules and safety briefing

1. This trail facility

has metal object targets at ranges from 10 to 150 yards. Shooting is only from designated stations for each object. Use of this trail requires posted and confirmed closure of the Multi-purpose, Archery and High Power Ranges. Controlled use of Action Pistol range may be concurrent.

2. Shooters' meeting

Friday at start of shooting & 8:00 am Saturday. 5 point bonus on rifle trail score card for attending. Primitive attire scored on rifle trail 5 points for three items (head gear, coat, vest, shirt, pants. Women's dress = 2 items, 5 point bonus for moccasins

3. Eye and ear protection

is required for all shooters and for all spectators or guides on shooting trails.

4. No loading direct

from powder horn or flask. A separate measure must be used.

5. All loading from pouch or pocket. No shooting boxes.

6. Use single patched

round ball only, loose black powder or powder substitute no discs or pellets, traditional arms only (no modern in-lines).

7. Firearms may be charged

with powder and ball prior to or upon moving to next station. Priming or capping may occur only at the firing point with muzzle pointed toward target.

8. Pee wee's

(shooters under age 12) must be supervised during shooting events.

B. Specific limitations or allowances regarding procedures for handling, commands, positions

1. Shooting stations

are defined by stakes or posts located on the right side of the trail. Shooting is only from the designated location with one foot in contact with the stake. Shoot only at the target designated for that station

2. Shoot from standing, off hand position.

Open iron sights only. Two hand hold permitted on pistols

3. Object targets

at the beginning of the trail to the left side are for non-shooting events and not to be utilized for firearms.

4. No handling of firearms during a cease fire

5. In case of trouble with firearms

obtain assistance on the range or contact the range monitor. Do not leave the range with a loaded firearm.

C. Match specific commands

1. CEASE FIRE

Range closure must be called to go down range from trail to retrieve post or repair targets. When "Cease Fire" is called, the call is to be repeated and observed by all shooters on the range.

2. RANGE CLEAR

is called when all personnel have returned from down range activity.

D. Disciplinary actions or penalties

1. Any shooting during CEASE FIRE

call may result in corrective action including expulsion from the range.

2. Boosway's decisions are final.

3. Range Safety Officer

may direct any participant to cease fire and depart from the range in case of safety infractions. Formal disciplinary action is governed by the CCRP By-Laws.

III. STEVE MAY ACTION PISTOL RANGE

A. Safety

1. Access requirements

You are required to pass a Training and Qualification course before you will be allowed to shoot UNSUPERVISED on the Pistol Range. The course tests knowledge of Pistol Range rules, range procedures and proficiency with a handgun. The course should take about 3 hours. Completion of the Training and Qualification course earns the designation of "Qualified Shooter" on this "limited access" range.

2. Skills

a) Students must pass an open book written test with a score of at least 80 percent. The test includes 50 multiple-choice questions.

b) Students must demonstrate competence with their pistols or revolvers. Students must score at least 80 percent during live fire exercises. Students will also be graded on muzzle control. Students will be required to fire 50 shots at targets.

c) Students must bring the following to the qualification course:

(1) A center-fire pistol or revolver of less than .50 caliber. The pistol or revolver must have a capacity of at least six rounds.

(2) At least 100 rounds of ammunition. Although the course of fire is 50 shots, you need to bring extra ammunition in the event you fail live firing and are required to re-qualify.

(3) A hip mounted holster that mounts on your strong side and that holds the pistol vertical or near vertical. Cross-draw holsters or shoulder holsters are not recommended because they do not allow the shooter to maintain the required muzzle control.

(4) A gun case, range bag, or box for their pistol or revolver in addition to a holster.

(5) Eye and Ear protection as required. **SEE I.A.3.b)**

3. Terms

a) Range is HOT

The whole pistol range is hot whenever any bay is hot.

b) Eyes and Ears

Eye and ear protection are necessary. They should be specifically designated as such by the manufacturer.

c) Muzzle Violation

Losing muzzle control and sweeping yourself or someone else with a firearm muzzle is a Muzzle Violation. Failure to observe the 170 rule is a Muzzle Violation.

d) Safety checking a firearm

The process of unloading a firearm and verifying that the chamber is empty. Muzzle control must be maintained while performing safety checks.

e) Bay names and numbers

There are three bays on the pistol range. Bay 1 is the 100 yard by 50 foot bay to your left as you drive onto the range. Bay 2 is the short 25 yard by 80 foot bay immediately to the right of Bay 1. The bay on the far right is Bay 3.

f) Down range

Down range means the direction of the impact berm in the bay you are in. If told to face down range, you are being asked to face the impact berm.

g) Berms

(1) Impact berm

The impact berms are the dirt banks at the far end of each bay. Standing in any bay with its open side behind you and dirt banks or a wall to your right and left, the dirt bank at the end of the bay is the Impact Berm.

(2) Eco-block wall

The concrete block bay separator between bay two and bay three is the eco-block wall. Targets may NEVER be placed in such a way that bullets will directly impact the wall.

(3) Side berms

The dirt banks on either side of the impact berms are the side berms. Targets may only be placed in front of the side berms during authorized matches. The eco-block wall is not a side berm.

h) Firearms terms

(1) Pistol Cartridge

A center-fire cartridge designed for one-handed multi-shot firearms.

(2) Semi-automatic pistol

A multi-shot auto-loading firearm with a barrel length of less than 14 inches designed for one-handed operation. Semi-automatic pistols usually utilize an external magazine.

(3) Revolver

A multi-shot firearm with a barrel length of less than 14 inches, designed for one-handed operation using an integral revolving cylinder to hold its multiple rounds.

(4) Rifle

A long gun with a barrel more than 14 inches in length.

(5) Shotgun

A smooth bore long gun shooting shot or slugs.

4. Hygiene guidelines [See I.A.5](#)

B. Range capabilities in accordance with design use and limitations

1. Firearms limitations/allowances

a) *Rifles and Shotguns*

Rifles and shotguns are not allowed except in authorized matches. The only exception is for Cowboy Action practice where pistol caliber rifle and shotgun use is allowed. Shotgun use is limited to Bay 1. Targets shall be placed so all impact is into the impact berm.

b) *Handguns*

Semi-automatic pistols and revolvers shooting center-fire pistol cartridges are allowed. Rim fire pistols or revolvers are not allowed except in authorized matches. **NO CASUAL USE OF RIMFIRE FIREARMS IS ALLOWED.**

2. Targets – allowed/not allowed, placement & stands

The dirt banks on either side of the impact berms are the side berms. Targets may only be placed in front of the side berms during authorized matches. The eco-block wall is not a side berm.

a) *Paper targets*

Paper targets are allowed. Wooden frames are allowed. Cardboard mounting surfaces are preferred. Plastic mounting surfaces are acceptable if they do not shatter and create a mess. Steel frames or paper targets are discouraged.

All paper target stands must be placed as close as practical to the impact berm but in no case more than 10 feet away from the berm. Target stands shall be placed in such a way that a bullet passing through the target will **NOT** impact the ground before it strikes the impact berm. The shooter must inspect target placement from the firing line before shooting in order to verify that all bullets will impact directly.

b) *Steel targets*

Steel targets should have an angled face that will deflect bullets downward. Plates, poppers and commonly seen targets of that type are acceptable. In order to minimize bullet splatter striking shooters, steel targets must be placed at least 10 yards away from the firing line.

All steel targets must be placed as close as practical to the impact berm but in no case more than 10 feet away from the berm. They must be placed so that if a bullet misses the target it will **NOT** strike the ground before it strikes the impact berm. It is the responsibility of each shooter to inspect target placement

from the firing line before shooting to verify that all bullets will impact the target or the berm.

c) *Bowling pins*

In order to minimize bullet splatter striking shooters, bowling pins must be placed at least 25 feet away from the firing line.

All bowling pins must be elevated so misses will impact at least the base of the impact berm. Acceptable stands may be made with steel pegs having a small platform (no bigger than necessary) or wood. If in doubt, contact the Range Director.

All bowling pins should be placed as close as practical to the impact berm but in no case more than 10 feet away from the berm. In no case shall they be placed in such a way that a miss will impact the ground before it strikes the impact berm. It is up to the shooter to inspect target placement from the firing line before shooting to verify that all bullets will impact the target or the berm.

3. Positions; firing lines, 170 rule

a) *Determining the firing line*

The Pistol Range does not have formally delineated firing lines. Therefore, you need to establish a firing line parallel to the impact berm. Once the firing line has been established, you may uncase your firearm, perform the required safety checks and prepare to shoot. There are three main criteria in setting the firing line in any bay:

- (1) All shooters in any single bay must use the same firing line.
- (2) The firing line must be at least 10 yards away from any steel targets and/or at least 25 feet away from any bowling pins.
- (3) All targets must be placed so bullets will impact the berm if a bullet misses, glances off or passes through the target.

b) *170 rule*

One of the most vital rules on any range is the 170 rule. If you point the muzzle of your firearm more than 85 degrees away from the impact berm in ANY direction; left, right, up or down, you have just broken the 170 rule. If you break the 170 rule, you will NOT be allowed to shoot at the pistol range for the remainder of the day. This strict rule applies to all shooters, including casual shooters and shooters who are participating in organized matches.

In addition, when a loaded firearm is in hand, the muzzle should always be pointing at the impact berm.

4. Handling procedures; ammunitions allowed/not allowed, loading and unloading

a) Cases or Bags

Pistols or revolvers must be brought onto the range either cased or bagged. Remember that you may not have the gun in hand unless you are on the firing line, the firing line is hot and you are facing the impact berm.

(1) Revolvers

Revolvers shall be uncased at the firing line with the muzzle pointed down range. Holding the muzzle down range, inspect the cylinder to verify that it is empty. Once cleared, the revolver must be holstered. Remember you may not turn away from the impact berm until your revolver has been cleared and holstered. Designated loading and unloading tables may be utilized by SASS shooters in accordance with SASS rules.

(2) Semi-automatic pistols

Pistols shall be uncased at the firing line with the muzzle pointed down range. Verify that the magazine has been removed from the pistol. Holding the muzzle pointed at the impact berm open the slide and inspect the chamber to verify that the chamber is empty. Once you have confirmed that the chamber is empty, close the slide, point the pistol at the impact berm and drop the hammer on an empty chamber. Once cleared, the pistol must be holstered. Remember you may not turn away from the impact berm until your pistol has been holstered.

b) Handling

Due to the design of the Pistol Range, the lack of formal firing lines and permanent covered areas, muzzle control is even more critical than at other CCR&P ranges. Pistol Range Rules on firearms handling are designed to minimize the chances of endangering others.

The primary point to remember is that you can only have gun in hand if you are on a firing line, the line is Hot and you are facing the impact berm. A variance exists to this rule for SASS shooters. In the case of SASS shooters, you are at the loading or unloading table, with the appropriate barrier behind.

Firearms can **NOT** be uncased or handled at your vehicle. All firearms shall be brought to a current firing line cased or bagged. Once on a hot firing line, a firearm may be uncased, cleared and holstered. There will be no exceptions to this rule.

c) Loading

(1) Revolvers

Holding the empty revolver with the muzzle pointed down range, inspect the cylinder. Load the revolver with muzzle pointed toward the ground and down range. Once loaded, the revolver must be pointed at the impact berm at all times until it is unloaded or you have been given

other directions by a Match Director or Range Safety Officer. Remember you may not turn away from the impact berm unless your revolver has been cleared and holstered.

(2) Semi-automatic pistols

Hold the empty pistol with the muzzle pointed directly at the impact berm, open the slide and inspect the chamber. Keeping the muzzle pointed directly at the impact berm, insert a magazine and chamber a round. Once loaded, the pistol must point at the impact berm at all times until the magazine and chamber are empty or you are given other directions by a Match Director or Range Safety Officer. Remember you may not turn away from the impact berm unless your pistol has been cleared and holstered.

d) Unloading and casing firearms

(1) Revolvers

Point the muzzle down range toward the impact berm and clear the revolver by inspecting the cylinder to verify that it is empty. Once cleared, the revolver must be holstered or cased. Remember you may not turn away from the impact berm until your revolver has been verified safe and holstered or cased.

(2) Semi-automatic pistols

Hold the pistol with the muzzle pointed directly at the impact berm, remove the magazine, open the slide and inspect the chamber to verify that the chamber is empty. Point the muzzle at the impact berm and drop the hammer on an empty chamber to clear the pistol. Once cleared, the pistol must be holstered and cased. Remember that you may not turn away from the impact berm until your pistol has been verified safe and holstered or cased.

C. Administrative

1. Parking

Parking on or in the bays themselves is not allowed. The bay floors are not designed to handle traffic of that nature and the close proximity of vehicles will adversely affect sound levels at our property line. Vehicles should never be parked within 50 feet or any firing line.

2. Trash (including brass and wads)

The Pistol Range is a quality range and all shooters have a right to enjoy a clean, safe range.

- a) **All Qualified shooters are expected to help maintain the Action Pistol Range and participate in at least one Action Pistol Range clean up per year.**
- b) **Shooters shall clean up after themselves and remove all brass or spent casings and shotgun wads from the range before leaving.**
- c) **Trash of any kind is not allowed on the range. This includes cigarette butts, gum wrappers, etc. Trash receptacles are provided, please use them.**
- d) **Casual users and Match Directors are responsible to remove accumulated trash resulting from their range use to the club dumpster by the clubhouse at the end of each session of use.**

3. Personnel

a) Range Director

The Range Director is a member of the CCR&P Board of Directors, who is responsible for all activities on the pistol range.

b) Match Director

A Range Safety Officer (RSO) who organizes and conducts matches on the pistol range.

c) Range Safety Officer

An RSO is an individual who holds a current Range Safety Officer certificate as issued by the National Rifle Association.

d) Scorekeepers

Individuals assisting in keeping score during pistol range matches.

e) Instructor

A currently certified Range Safety Officer who conducts the qualification testing and training for the Action Pistol Range.

f) Qualified Shooters

CCR&P club members who have taken and passed the pistol range qualification course.

g) Guests

Any shooters who are NOT qualified shooters.

h) Spectators

Individuals who are not shooting, have not been shooting and will NOT be shooting that day.

4. Gates and access issues

This range is a limited access range. Qualified shooters shall be assigned a gate key.

a) ***The gate shall remain closed and locked unless an approved event is taking place or a Qualified Shooter has accessed the range for casual use.***

b) ***If you are on this range for casual shooting, the gate is to remain CLOSED and UNLOCKED. This is for the purpose of emergency response access. You must also be wearing your badge in a visible location .***

c) ***Casual shooters shall ensure that no unqualified shooters are entered on the range premises unless accompanied by a Qualified Shooter.***

D. Disciplinary Actions

If any qualified shooter sees another shooter on the pistol range handling firearms contrary to range rules, that shooter is required to politely point out pistol range rules. If the other shooter will not correct improper handling, OR is not qualified, the qualified shooter must notify the Range Director or a Range Safety Officer about the incident. Provide details of the incident along with the name and vehicle license number of the violator.

Infractions could result in the loss of range privileges. Formal disciplinary action is governed by CCRP by-laws.

(COWBOY ACTION SHOOTING MATCH RULES)

Cowboy Action Shooting Match Rules are defined in the SASS Shooters Handbook and SASS Range Operations Basic Safety Course located at <http://www.sassnet.com/Shooters-Handbook-001A.php>.

A. Cowboy Range Safety Briefing

- 1. If a medical emergency occurs:**
 - a) *Call a cease fire.***
 - b) *Administer first aid – there is a first aid kit and a gunshot wound trauma kit attached to the inside of the right-hand door of the large storage shed. There is another first aid kit and trauma kit inside the storage shed on the back wall.***
 - c) *Call 911, the club address and directions to the range are posted above the first aid kit. There is a regular phone in the vestibule to the club house (the large red building on your left at the end of the pavement.) The call is free.***
 - d) *Send someone to meet the paramedics at the end of the pavement and bring them to the range.***
 - e) *Notify the match director ASAP.***

- 2. Eye and Ear protection must be worn by all competitors and spectators.**

- 3. This is a cold range. All firearms will be empty, handguns shall be holstered, and long guns will have their actions open except at the loading table and on the firing line. Carry all long guns with their muzzles up.**

- 4. A round over the berm is a Match DQ. Even though it may seem like we are in the middle of nowhere, there are houses around. We cannot afford to have a round leave the club grounds.**
 - a) *Cocking a pistol or a long gun with the muzzle pointed over the berm is not allowed. If we see you doing it, the RO will call “Muzzle.” Repeated violations or failure to take corrective action will lead to a Stage DQ.***
 - b) *2 Stage DQs is a Match DQ. We will ask you to put your guns away for the rest of the day.***

5. All loading and unloading will be conducted ONLY in the designated areas.

a) The long tables with red stripe are the loading tables. The unloading tables do not have impact barriers – we do not want anyone handling live ammunition there.

b) Loading at other than the designated location is a Stage DQ.

c) Cap and ball shooters may charge their pistols at the unloading tables or at the safety table, but may not cap there.

6. The safety area is located behind the large storage shed. No live ammo is allowed in the safety area unless you are clearing a jammed gun.

7. Breaking the 170° arc relative to the firing line with the muzzle of a firearm is a Stage DQ. Remember, if you are using a cross-draw holster that you must sashay when drawing and holstering to keep from breaking the 170.

8. Moving with a cocked and loaded firearm will result in a Stage DQ (basketball-traveling rules apply.)

9. Dropped ammunition is dead and cannot be picked up.

10. At this range, Gunfighter and B Western competitors may have 2 loaded pistols drawn only when pistols are sequenced back-to-back in the stage description.

11. The use of drugs or alcohol will not be tolerated on this range. Anyone violating this rule will be asked to leave the range.

12. Belligerent, threatening or angry behavior will not be tolerated on this range. Anyone violating this rule will be asked to leave the range and will be asked not to return.

IV. HIGH POWER RANGE

A. Safety

1. Access requirements

- a) *Current members of CCRP are reminded of the pledge to safe and lawful conduct incorporated in the membership application.*
- b) *Conduct of guests while participating in informal range use are subject to the supervision of the host member.*
- c) *All participants in scheduled events shall complete a liability release form for each event. Completed forms will be forwarded to the Treasurer in company with the match event report.*

2. Skills

- a) *Members must be familiar with and practice safe gun handling procedures. These include, but are not limited to:*

The Fundamental NRA Rules for Safe Gun Handling:

- ALWAYS keep the gun pointed in a safe direction.
- ALWAYS keep your finger off the trigger until ready to shoot.
- ALWAYS keep the gun unloaded until ready to use.

When Using or Storing a Gun, Always Follow These NRA Rules:

- Know your target and what is beyond.
- Be sure the gun is safe to operate.
- Know how to use the gun safely.
- Use only the correct ammunition for your gun.
- Wear eye and ear protection as appropriate.
- Never use alcohol or drugs before or while shooting.
- Store guns so they are not accessible to unauthorized persons.
- Be aware that certain types of guns and many shooting activities require additional safety precautions.

- b) *Firearms brought to the HP range must be unloaded and transported to the line from vehicles either in a gun bag or carried muzzle up. When unbagging, the muzzle must be vertical or pointed down range.*

- c) *Muzzles always pointed in a safe direction (up, or down range) when handling firearms.*

- d) *Eye and ear protection is mandatory for everyone whenever range is HOT.*

- e) *Do not go forward of the firing line unless the range is declared COLD/SAFE.*
- f) *Do not handle firearms if anyone is forward of the firing line.*
- g) *Load firearms only on the firing line with muzzle pointed at berm, and only when the range is HOT.*
- h) *When an RSO is present they have direction of the range, otherwise, coordinate with other shooters before declaring the range HOT or COLD/SAFE.*
- i) *Before declaring the range HOT: Check impact area for stragglers, animals, and unsafe conditions.*
- j) *Before declaring the range COLD/SAFE: All firearms must be unloaded, magazines removed, bolts open, then benched, grounded or racked, and shooters behind firing points.*
- k) *The 25 yd bay must be COLD/SAFE before moving forward on the HP range.*
- l) *Anyone may call CEASE FIRE when an unsafe condition is observed or suspected.*
- m) *When a CEASE FIRE is called: Immediately remove magazines, unload, leave bolts open, ground or bench firearms and, if requested, stand back from firing positions.*
- n) *Duds or live rounds must be picked up and may be disposed of in rain barrels at either end of firing line. This is particularly important with 22 rim fire rounds.*
- o) *No smoking on the firing line (in front of the yellow line). Be aware that some shooters reload at the range, or use black powder, and act accordingly.*

3. Hygiene guidelines

Shooters should be familiar with lead hazards from bullets and primer residue and wash hands before eating or smoking.

B. Range limitations:

1. Firearms limitations/allowances

a) **Permitted calibers: Rim fire and Center fire rifles & pistols (excluding .50 BMG). Black powder rifles and pistols (observe Black Powder Range Rules). Shotguns, at aerial clay pigeons only, under the following conditions: SEE I.A.3**

b) **No armor piercing, steel core (attracts a magnet) or incendiary rounds allowed.**

2. Targets Allowed/not allowed, placement, stands

a) **Shooters are responsible for providing their own targets and target stands.**

b) **Shooters are responsible for removing their targets and stands before leaving the range.**

c) **Paper targets only. Other targets may be provided by the club or approved in advance by the HP Range Director.**

d) **Targets at each berm must be placed as directly in line with the firing position as possible. Do not crossfire, that is, when shooting at any distance, do not shoot at targets to the left or right of your position that will point your muzzle outside the left and right limits of the impact berm at 200 yards.**

e) **Targets must be placed so bullets impact in the bottom 2/3rds of the berm at that yard line.**

f) **Do not place or shoot at targets where bullets could impact target bases, stands or supports.**

g) **Do not place targets on or in front of gong support tires.**

C. Administrative

1. Parking

Limited vehicle parking is available at the range. Parking locations should be chosen to afford maximum use.

- a) ***Main parking is on the South side of the road leading to the Action Pistol range.***
- b) ***When parking do not block access to the road through the parking area.***
- c) ***Do not park behind or along side of the covered firing area, the storage shed or the 25-yard bay. This is for loading and unloading only.***
- d) ***No vehicles allowed in front of the firing line except on the access road.***

2. Trash (including brass & wads)

This is a non-profit, volunteer organization. It is the shooters responsibility to help keep the range clean:

- a) ***Pick up and dispose of all spent cases from the concrete and gravel. This includes 22's and steel cases.***
- b) ***Before leaving, retrieve and dispose of any targets and backers you placed. Trash receptacles at the HP range are limited, so targets and backers should be taken home and disposed of, or may be dropped off in the dumpster in front of the Club house. Non-compliance will be considered as littering and subject to disciplinary action.***
- c) ***Leave your firing point and area cleaner than when you started. Please dispose of targets, brass and trash that others might have missed.***
- d) ***Duds or live rounds must be picked up and may be disposed of in rain barrels at either end of firing line. This is particularly important with 22 rim fire rounds.***

3. Gates and access issues.

The High Power range is a non-supervised, open range. Access is via a one-way road leading through the parking area to the Action Pistol range and back to the Clubhouse and gate.

4. Hours

High Power Range hours are 8am to 8pm year round. Exceptions are: Matches held on the fourth Sunday of each month when the range is closed from 8am to 4pm. Thursdays from 12pm to 4pm when range work has priority. Other authorized events where the date and times are posted in the Plinker and/or web calendar.

D. Disciplinary Actions

If any member sees a shooter on the range handling firearms contrary to range rules, that member is required to politely point out range rules. If the other shooter will not correct

improper handling, the member shall notify the Range Director or a CCRP club Officer about the incident. Provide details of the incident along with the name and vehicle license number of the violator. Infractions could result in the loss of range privileges, fines or legal action. Formal disciplinary action is governed by CCRP by-laws.

V. GEORGE STENSON MULTI-PURPOSE RANGE

A. Safety

The multi-purpose range is accessible for casual shooting as well as scheduled matches and training.

1. **Always wear ear and eye protection**
2. **Always keep your firearm pointed into the berm**
3. **Always keep your finger off the trigger until you are ready to fire**
4. **Always keep your gun unloaded until ready to fire**
5. **Always know your target and what is beyond**
6. **All rounds must impact one of the berms**
7. **If more than one shooter is present, designate someone as Range Safety Officer.**

B. Range Capabilities

1. Firearms

- a) *Center fire pistol calibers, rim-fire rifles and pistols, including .22 WMR are allowed.*
- b) *Pistols that fire rifle caliber ammunition are NOT allowed.*

2. Targets

Use range supplied metal target frames or shooter's own wooden or plastic target frames. Use paper targets only. Use of personally owned NRA metallic small bore silhouette targets are permitted as long as they are placed on the range's NRA approved stands located at 40, 60, 77 and 100 meters. Exceptions to this rule are decided on a case by case basis. Check with the Range Director.

3. Positions

The multi-purpose range has multiple shooting positions on a static firing line. It provides a 100 yard range and a 60 yard berm. Center-fire allowed on the 60 yard berm and less.

C. Administrative

1. **Park in the range lot.**
2. **Clean up after yourself. Brass and target remnants should be cleaned up and equipment returned to its proper storage area.**
3. **No alcoholic beverages.**

(RIMFIRE BENCHREST)

For Rules pertaining to Rim fire Bench rest events please refer to the document:

**STANDARD OPERATING PROCEDURE, RIMFIRE BENCHREST, CAPITOL CITY RIFLE AND PISTOL CLUB
2008**

(SMALL BORE SILHOUETTES)

The official rules and regulations to govern the conduct of all Rifle Silhouette Competitions is the

NRA RIFLE SILHOUETTE RULES

VI. INDOOR RANGE

A. Safety

1. Access requirements

The Indoor Range is accessible for use by supervised practices and scheduled matches.

2. Skills

Novices may use the range if they are properly supervised.

3. Hygiene Guidelines

After matches, brass and debris should be swept up and disposed of properly. Due to lead concerns sweeping compound and or an oiled mop should be used to keep dust down.

B. Range Capabilities

1. Firearms limitations/allowances

The only arms to be used in the Indoor Range are those firing .22 long rifle ammunition and pellet guns no larger than .22 calibers. Bows are to be used for archery events.

2. Targets

Only paper targets properly attached to the backstop boxes are allowed for gun matches. Appropriate archery targets are to be affixed to the archery backstops.

3. Positions

There are three firing lines. The 50' and 10 meter lines are marked on the floor. The archery firing line is perpendicular to the 50' and 10 meter lines. All guns will have actions open and be pointed down range.

4. Handling procedures

Firearms handling procedures will be carried out based on the governing body of the match (or the type of match being practiced). NRA and US Shooting rules will be followed.

C. Administrative

1. Parking

Parking will be in the clubhouse lot.

2. Trash

The range will be swept up, equipment returned to its proper storage area and all lights turned out.

3. Gates and access issues

Gates will be unlocked for organized matches. An appropriate sign will be placed on the schedule board at the top of the entrance road. If two signs are posted at the start of the day, the last one left denotes responsibility to close the gate.

4. Hours

Since the Indoor Range is enclosed, noise is not a problem. Scheduled events can take place at any time.

D. Emergency Procedures

- 1. First Aid should be administered by anyone present with the skills.**
- 2. A 911 call should be placed either by a person with a cell phone or using the phone in the Clubhouse vestibule.**
- 3. The appropriate incident forms should be filled out. CCRP, NRA and USA shooting have forms to be submitted. Match Director is responsible to obtain and complete appropriate forms.**

E. Disciplinary Actions

Club members who act in an irresponsible or dangerous manner will be referred to the Board for removal from the club if they do not respond to request to cease the offending behavior.

MATCH RULES

NRA and USA Shooting matches will be conducted under the rule book pertaining to that event. These rule books are in the possession of the director of the specific match. Copies of these rule books will be on file with CCRP.

Examples of these matches are:

- **Fall and Winter Gallery Pistol Leagues**
- **The State Gallery Pistol Championships**
- **The Interscholastic matches shot by the Junior teams**

Club matches will have their own sets of rules.

VII. ARCHERY RANGE

Each archery event is conducted in accordance with National Field Archery Association (NFAA) and/or Washington State Archery Association (WSAA) Constitution, By-Laws, Tournament Rules and Procedures. Please refer to the NFAA and/or WSAA Manuals. These are available on file at the CCRP clubhouse or you may contact your Archery Range Director.

There is a \$10.00 membership fee to join Capitol City Bowmen (CCB) as CCB is a chartered archery club within the State Organization.

(FIELD COURSE)

Safety & Ranges Rules for Field Course

- 1. No consumption of drugs or alcoholic beverages during shooting activities by those shooting.**
- 2. No crossbows or firearms.**
- 3. No broad heads or blunts.**
- 4. Never shoot while anyone is forward of the shooting stake.**
- 5. Follow the trails in numeric order: never short cut between trails.**
- 6. Leave bow or person in front of target when retrieving arrows.**
- 7. Replace targets that come off the target butts.**
- 8. All children ages (17 and under) must be under immediate adult supervision at all times.**
- 9. All pets must be under supervision & control by owner at all times.**
- 10. Over bowed shooters will not be allowed on the range.**
"An archer shall be able to pull his/her bow to his/her anchor-point without deviating the point of the arrow from the target she/he is aiming for. Any deviation from the target in a vertical or horizontal plain is considered unsafe".
- 11. No hunting allow on range.**
- 12. Report any unsafe conditions to a CCB or CCR&P board member or RSO on range.**

ATTENTION: If members and guest are unwilling to follow the above rules or after a warning given chooses to continue to not follow the rules, CCB & CCR&P has the right and will respectfully ask that said member or guest to leave the range and or property.

(PRACTICE RANGE)

Safety & Ranges Rules for Practice Range

- 1. No consumption of drugs or alcoholic beverages during shooting activities by those shooting.**
- 2. No crossbows or firearms**
- 3. No Broad heads or blunts; exception is in designated broad head pits on the practice range.**
- 4. Never shoot while anyone is forward of the shooting stake.**
- 5. Leave bow in bow rack when retrieving arrows on Practice Range.**
- 6. Please replace targets that come off the target butts.**
- 7. All children ages (17 and under) must be under immediate adult supervision at all times.**
- 8. All pets must be under supervision & control by owner at all times.**
- 9. No shooting arrows straight up.**
- 10. Over-bowed shooters will not be allowed on any range.**
"An archer shall be able to pull his/her bow to his/her anchor-point without deviating the point of the arrow from the target she/he is aiming for any deviation from the target in a vertical or horizontal plain is considered unsafe".
- 11. No hunting on range.**
- 12. Report any unsafe conditions to a CCB or CCR&P board member or RSO on the range.**

ATTENTION: If members and guest are unwilling to follow the above rules or after a warning given chooses to continue to not follow the rules, CCB & CCR&P has the right and will respectfully ask that said member or guest to leave the range and or property.

(BROAD HEAD COURSE)

Safety & Ranges Rules for Broad Head Course

- 1. No consumption of drugs or alcoholic beverages during shooting activities by those shooting.**
- 2. No crossbows or firearms.**
- 3. No blunts.**
- 4. Never shoot while anyone is forward of the shooting stake.**
- 5. Follow the trails in numeric order: never short cut between trails.**
- 6. Leave bow or person in front of target when retrieving arrows.**
- 7. Please ensure 3-D target(s) is left in position and on stakes as you shot it.**
- 8. Over-bowed shooters will not be allowed on the range.**
"An archer shall be able to pull his/her bow to his/her anchor-point without deviating the point of the arrow from the target she/he is aiming for. Any deviation from the target in a vertical or horizontal plain is considered unsafe"
- 9. All children ages (17 and under) must be under immediate adult supervision at all times.**
- 10. All pets must be under supervision & control by owner at all times.**
- 11. No hunting on range.**
- 12. Report any unsafe conditions to a CCB or CCR&P board member or RSO on the range.**

ATTENTION: If members and guest are unwilling to follow the above rules or after a warning given chooses to continue to not follow the rules, CCB & CCR&P has the right and will respectfully ask that said member or guest to leave the range and or property.

(INDOOR RANGE)

Safety & Ranges Rules for Indoor Range

1. No consumption of drugs or alcoholic beverages during shooting activities.
2. No crossbows or firearms.
3. No Broad heads or blunts.
4. Never shoot while anyone is forward of the shooting line.
5. Follow the RSO call/whistle signals for when to start shooting, to stop shooting, and to retrieve arrows: 2 blows to shoot line, 1 blow start shooting, 3 blows stop shooting & retrieve arrows, & 5 or more blows danger/emergency on the range cease shooting.
6. Leave bow in bow rack when retrieving arrows.
7. All archers not shooting will wait behind or on the designated waiting line.
8. Please replace targets that come off the target butts.
9. All children ages (17 and under) must be under immediate adult supervision at all times.
10. All pets must be under supervision & control by owner at all times.
11. **Over bowed shooters will not be allowed on the range.**
"An archer shall be able to pull his/her bow to his/her anchor-point without deviating the point of the arrow from the target she/he is aiming for. Any deviation from the target in a vertical or horizontal plain is considered unsafe"
12. **Report any unsafe conditions to a CCB or CCR&P board member or RSO on range.**

ATTENTION: If members and guest are unwilling to follow the above rules or after a warning given chooses to continue to not follow the rules, CCB & CCR&P has the right and will respectfully ask that said member or guest to leave the range and or property.

VIII. FORMS

CCRP Event Revenue Report

Event Name: _____

Range: _____

Date & Time: _____

Submitted by: _____

Title/Position: _____

Event Fee Income

	Amount Charged		No. Participants	=	Total
Entry Fee	_____	X	_____	=	_____
Match Fee	_____	X	_____	=	_____
Match Fee	_____	X	_____	=	_____
Match Fee	_____	X	_____	=	_____
Total Fees				=	_____

Other Event Income

Item	Price each		Number	=	Total
_____	_____	X	_____	=	_____
_____	_____	X	_____	=	_____
_____	_____	X	_____	=	_____
_____	_____	X	_____	=	_____
Total Other Income				=	_____
Total Fees + Other Income				=	_____

Event Expenses

Item	Cost each		Number	=	Total
_____	_____	X	_____	=	_____
_____	_____	X	_____	=	_____
_____	_____	X	_____	=	_____
_____	_____	X	_____	=	_____
Total Expenses				=	_____
Total Revenue (Income minus Expenses)				=	_____

Submit this form, with checks and receipts, to CCRP Club Treasurer by first business meeting following event.

Capitol City Rifle and Pistol Club
4 Nov 2006
Event Application

Event Name _____

Contact Person _____

Prepared By _____ Date _____

Approval Range Director _____ Date _____

Approval Safety Officer _____ Date _____

Approval for Schedule _____ Date _____

Range/Facilities Required _____

General Date of Event _____

Times _____

Sanctioning Body _____

Designated NRA RSO/S _____

Remarks _____

Note if this event has an Event Application on file for 2007,2008 or 2009 this sheet is all that is necessary for renewal. The next full Event Application will be required in 2010. This Application includes all events including New Member Training and Hunters Education and meetings in the club house. A copy of RSO's current Card to be included.

Purpose:

This Event Application is to assist the applicant through the development on the event and or match. Also it will establish scheduling in accordance with club activities. This will minimize conflicts and maximize club property use.

1. Applicant submits Event Application to Range Director for approval.
2. **Applicant** forwards copy of application to Safety Officer for approval.
3. Safety Officer forwards approved application to Scheduler for verification of club activities surrounding the event.
4. Scheduler verifies that the Event does not conflict with club activities and file Application **and advises Applicant of approval.**
5. Any Event problems accruing with the Safety Officer or Scheduler will require the applicant to correct and resubmit.
6. The applicant shall conduct the event. All monies shall be forwarded the the Club Treasurer AS soon as possible not later than the following club meeting.
7. The applicant shall then be required to submit the Event Application, the list of Participants, the applicable scores and/or shooting records, and related paper work to the Club Secretary for the Archives. The applicant will forward this information as soon as possible not later than the following club meeting.

Events other than Matches:

This Event Application is also needed for other event other than Matches. The use of the kitchen and indoor range **is** important for activities and does cause scheduling conflicts. If the event is a non shooting event only the lead page is necessary to forward for approval.

Event Description:

Event Purpose:

Facilities:

Facilities Restricted for Event:

Standard Operation Procedure:

An SOP shall be submitted with the first Event Application in the 2006-2009 year period. Only variations will be noted on subsequent applications. All matches will be preceded by a safety meeting.

Liability:

Generally speaking a match or event conducted under an approved CCR&P SOP and our standard range rules is covered by our club liability policy. The CCR&P and the NRA cover a match conducted under an approved CCR&P SOP and NRA shooting discipline rules. **Participants who are not current CCR&P members will complete a liability release.**

Match Procedure

This statement is the basic schedule of activities of the shoot and event. It shall include the course of fire for the match and fees. This may be done in a variety of ways. It can be outline after the Safety meeting. It maybe posted. If this course of fire is an accepted course with very limited changes this will be sufficient. The course of maybe walked through prior to the match.

Capitol City Rifle and Pistol Club

Event Name:	Date:
Name:	1st Time Shooter at CCRP? Yes ___ No ___
Street:	If 'Yes', how did you learn about this event?
City:	If 'No', what other events have you attended?
Phone:	Age:

Hold Harmless Agreement - Release, and Assumption of Risk Agreement

In return for permission to enter upon Capitol City Rifle and Pistol Club property for any reason, including use of firearms and other weapons, with full knowledge that firearms and other weapons are used and discharged on the premises, **Undersigned agrees to the following:**

- **Undersigned** agrees to hold harmless and defend Club from any liabilities, claims or lawsuits in any way connected with any actual or alleged acts or omissions of **Undersigned** in the course of **Undersigned's** presence on or use of the premises including but not limited to use of firearms or other weapons.

- **Undersigned** further waives for their self and for their heirs, next of kin, assignees, representatives, administrators, and executors any and all rights and claims which may arise against **Club** which may in any way whatsoever arise out of, be related to, or be connected with use of firearms and/or other weapons on **Club Premises** by **Undersigned** and/or another.

- **Club** shall not be liable for, and **Undersigned**, on behalf of their self and on behalf of their heirs, next of kin, assignees, representatives, administrators, and executors, expressly releases **Club** and **Clubs** members, employees, and/or agents from any and all such claims and liabilities claims of actual or alleged negligence on the part of **Club**, its members, employees, and/or agents.

- **Undersigned** acknowledges and agrees that use of firearms and/or other weapons is an inherently dangerous activity. **Undersigned** expressly assumes the risk of being on **Club Premises** where firearms and/or other weapons are used; and **Undersigned** further expressly assumes the risk of discharging firearms and/or use of any weapons by whomever and the firing of live ammunition and/or use of weapons by their self and/or another.

- **Undersigned** expressly agrees that this agreement by their self is intended to be as broad and inclusive as permitted by law and that if any provision of this agreement is held invalid or otherwise unenforceable, the enforceability of the remaining provisions shall not be impaired. No remedy conferred by any of the specific provisions of this agreement is intended to be exclusive of any other remedy, and each and every remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. The election of any one or more remedy hereunder by **Club** shall not constitute any waiver of **Club's** right to pursue other available remedies. This agreement binds **Undersigned** and their heirs, next of kin, assignees, representatives, administrators, and executors.

- **Undersigned** acknowledges and agrees that **Undersigned** has read this agreement and they understand its terms and is executing this agreement voluntarily. **Undersigned** also acknowledges and agrees that they have read, understand, and will at all times abide by all range rules and procedures and any other rules and procedures stated by **Club**.

Signature: _____ **Date:** _____

Parent or Guardian Signature if shooter is a minor (younger than 18 years old):

Signature: _____ **Age of the shooter:** _____ **Date:** _____

Capitol City Rifle and Pistol Club
Capitol City Bowmen

Accident and Incident Report

Approved September 2005

When there is an incident on CCRP this form should be filled out

Incident/Accident _____

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Range _____ Event _____

Date _____ Time of Incident _____

RANGE OFFICER (print name) _____

Signature of Range Officer _____